

RTPI London Young Planners

APC Snapshot Interview

Name – Luke Cadman

Committee Position – RTPI YP Committee Member

(Without Portfolio)

Current Job – Senior Planner, Rapleys LLP

Previous Work Experience – Planning Officer, LBNewham

Date of submission – April 2012

Date of accreditation – June 2012



Range of experience you put in your submission –

At the time of submission I had two and a half years experience working at the London Borough of Newham. I had worked within the Planning Enforcement and Development Management functions of the LPA and had a variety of experience to draw upon in my submission. In the end, looking at the assessment criteria within the APC Guide, I felt only one detailed case study was needed to address all the criteria for my Professional Competence Statement (PCS).

Were you referred and required to re-submit? – Nope, past first time (“all in all an easy pass” – Assessor’s comment)

Top 3 learning points and pitfalls to avoid -

1. **READ THE APC GUIDE ASSESSMENT CRITERIA** – I cannot stress how important this is. It details all the elements your submission will be assessed against. Try not to show-off about all the large projects you have done within the limited word count, just take key parts to demonstrate you meet each of the criteria. Miss any one of these points and you will get deferred.
2. **Use the same language as contained within the APC Guide Assessment Criteria** – Using the same words and terms can help demonstrate that you have read the Guide and clearly tells the Assessor which parts of your submission relates to which assessment criteria.
3. **Start it early and don’t leave it to the last minute** – It is always tempting to put-off doing the APC as the deadline feels so far away. However, I didn’t realise all the extra things I needed, such as a sponsor letter, corroborator letter and proof of payment. If your manager is on leave you will not get these and may have to delay your submission.

If you have questions about the APC process the committee are happy to pass your queries on to the membership department at RTPI just drop us a line at rtpiyoungplanners@gmail.com